**

RESOURCES AVAILABLE TO YOU AT MICHIGAN WORKS! WEST CENTRAL**

*A proud partner of the American Job Center Network*

* One-on-one assistance with **creating resumes/cover letters, Internet job searching, properly filling out online applications**, etc.
* Mock **interviews**
* **Workforce Innovation and Opportunity Act** (programs that can help with **skill-upgrading** and **training):**
* *For Adults and Dislocated Workers* (workers let go from their job due to no fault of their own): **classroom** training, **on-the-job training** (Michigan Works! reimburses your new employer while you are training), other **supportive services** (work uniforms, boots, books, etc.)
* *For Youth:* Get paid to gain **on-the-job experience**, **tuition/book assistance**, **training** opportunities (get help attaining your **GED**, short-term training **certificate** or an **associate degree**), and **career guidance**
* **CareerReady 101**– a computer-based learning system to help you increase your math, reading, and other workplace skills (you can use it anywhere there is high-speed Internet)
* **WorkKeys**– a computer-based assessment that provides you with a portable credential showing employers your current skill levels in math, reading, and other workplace skills
* **Pure Michigan Talent Connect** – this Web site contains more than 85,000 jobs statewide
* Employment resources and referrals to **veteran’s agencies**
* More than 50 titles of **employment** **resource booklets** covering numerous life-skills topics
* And more!!

**OUR OFFICE LOCATIONS**There are Michigan Works! offices all across the state to assist you with finding work in any county within Michigan. All of our services are at no-cost, and we have experienced, helpful staff, as well as computers you can use for online job searching. Come and see us!

**MASON COUNTY**
920 E. Tinkham Ave.,

Ludington
800.843.3073

**MECOSTA COUNTY**
14330 Northland Dr., Big Rapids
800.398.7992

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| **LAKE COUNTY** |
| 5252 M-37, Baldwin |
| 800.981.2623 |

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| **OSCEOLA COUNTY** |
| 240 E. Church Ave., Reed City |
| 800.981.2620 |

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| **OCEANA COUNTY** |
| 195 N. Michigan Ave., Shelby231.259.2000 |
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| **NEWAYGO COUNTY** |
| 5479 W. 72nd St., Fremont |
| 800.981.2551 |

Michigan Works! West Central is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.
Michigan Relay Service: 711
Supported by the State of Michigan

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