

MOP Co-Op Literacy Consultant

DESCRIPTION:

Employment as a Literacy Consultant who can work with the local district elementary schools and the MOISD Career and Technical Education Center's faculty to improve and enhance literacy-related instruction.

REQUIREMENTS:

A minimum of a Master's Degree in reading with at least five (5) years of educational experience as a classroom teacher and/or administrator. Experience with reading intervention and/or reading remediation programs and an understanding of secondary ELA curriculum are required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Organize, plan and conduct professional development sessions, training programs, and conferences for local districts.
2. Act as MOISD liaison to the Michigan Department of Education related to English Language Arts for the K-12 level.
3. Participate as an active team member in organization projects as assigned.
4. Participate in local district needs assessments and planning.
5. Plan, use professional judgment and act effectively to carry out the functions of this position within the direction provided by the MOISD mission and goals.
6. Assume responsibility to transport self to assigned worksites.
7. Maintain regular and predictable attendance.
8. Pursuant to "School Safety" legislation (2005 PA 129-131 and 138) enacted into law January 1, 2006, must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).
9. Other duties as assigned by the Director of General Education, Superintendent or designee.