

MECOSTA-OSCEOLA INTERMEDIATE SCHOOL DISTRICT

15760 190th Avenue, Big Rapids, MI 49307

(231) 796-3543 FAX (231) 796-3300

**Educational Status Salary Change
Request Form**

I hereby request a change in my level of placement on the salary schedule based upon additional credits/degrees.

Present level of placement on schedule: _____

Requested level of placement on schedule: _____

I certify that I have completed the credits required for placement on this new level. Salary adjustments will be made only after transcripts are received by the MOISD.

Date

Employee's Signature

Date

Superintendent's Signature